



**MINUTES OF AD HOC RAASC VIETNAM SUPPLY PLATOONS ASSOCIATION
EXECUTIVE AND PLAQUE LAYING COMMITTEE-10 JANUARY 2010 AT THE
CANBERRA SOUTHERN CROSS CLUB WODEN**

Present: Bruce Manning, Russ Morison, Ray Brown, Christina Luff, Dave Evans

Meeting opened at 1510

This meeting was designed to address the outcomes of the AGM, and the Minutes of the Plaque Dedication Committee held during our Reunion weekend at Coolangatta recently and should be read in conjunction with those minutes.

BUSINESS ARISING PREVIOUS MEETING

Background Preparations

Our plaque – Ray advised that we have issued a cheque to Arrow on 9 Jan 10 for provision of our plaque. Note that whilst there is a 30 day EDD, Arrow will deal direct with Andrew Smith at the AWM for approval and final casting.

Bruce and Russ worked out a budget for the Dedication weekend which is reflected in formal Corps activities identified Page 5 of our Newsletter.

Further breakdown of responsibilities to be published when confirmed. Association Reps to be briefed Thursday afternoon 1700 at Heritage. To include directions for car parking possibilities and any final matters including identification of teams to run:

preparation of dining room for the Corps Dinner,
golf day on Saturday, and
the BBQ site early Sunday.

Propose separate email to Association principals. Treas to collect funds, if needed. WHO WILL RUN THIS? EXEC.

Publicity. We should contact the Canberra Times and get their involvement on the day. Russ to initiate. We would hope the regular Army HOCs might publicise this event also.

MEET AND GREET

Non Affiliated Members At 31 Jan 10, we will ask the non affiliated members (about 20 to date) to join us for the Meet and Greet and be part of our association for the occasion. Feedback from members is positive to date.

Dedication Attendance Report – Christina

Dec09 - around 280 members and wives shown interest.
Jan10.....

Chris to advise by weekly email how many have registered up to 31 Jan10 for planning purposes. Next meeting to be Fri 12 Feb to review outstandings (Russ away).

PLAQUE DEDICATION

David Ferguson has recm:

Parking –we seek dedicated car parking for our HOC guests? Russ to discuss with AWM
We make a donation to the AWM to defray their costs? Russ to discuss with AWM

We have to confirm to AWM staff the list of key players or “principals” for the rehearsal an hour before the event. Also will require a short thumbnail with their particulars and post nominals, appointment etc.

ORDER OF SERVICE needs to be confirmed.

Opening Prayers Rev Ken Jarvis,
Commemorative Address – David McLachlan, MAJGEN, AO, RL, Patron RAASC VSPA (5 minutes, 500 words)
And President RSL Vic,
Unveiling Geoff Christopherson BRIG, AM, RL,
Tracey Kelley, granddaughter of SGT Keith Luff 25 Sup Pl 68/69, 30 year serving member, retired WO2 now deceased,
Dedication Rev Ken Jarvis,
Lament (Piper, Burns Club tbc 24 Jan),
The Ode -Ron Butcher – tbc,
Closing Prayers – Rev Ken Jarvis,
Thanks and Farewell – Mr Bruce Manning President, RAASC Vietnam Supply Platoons Association, and Plaque Dedication Committee, (4 minutes, 400 words)
Closing Ceremony to include Piper

Addendum: Steve Hooper away until late February, so Gerard will be the contact Gerard Pratt at Gerard.Pratt@awm.gov.au

Outstandings:

How many photos will AWM accept in the order of service?

Ken Jarvis – does Gerard want to meet with him?

The \$150 fee – is this for the unveiling etc? When do we pay etc and to whom?

David Ferguson was going to update the history to incorporate 1 Coy etc – Russ to email to get the final copy and onforward to AWM.

Erin at AWM told me that they pay for the colour copying but this should be confirmed with Gerard.

Advise numbers to AWM 12 Feb 10.

St John Amb or AWM to provide med spt?

Car parking HOC – discuss with Gerard.

Wreath – as above.

Marquee – spoke to DEF CREDIT Russell. None in their inventory. RMC is not worth trying. What about DVA? We should tell Gerard we will not take up the marquee hire and see what he says!

One hour highlight tour of the Galleries with AWM Voluntary Guides – this should be included in the next newsletter – Mannie.

I will discuss with Patron recm tone of his speech, the lighter the better.

To be finalised 12 Feb 10 at next meeting, then forwarded to Steve Hooper 6206 9218. This to be transferred to Planning and Running sheet by the AWM.

David Ferguson has provided some input to this meeting, following a visit to the AWM:

Has recm a photo from each organisation.

86 Tpt will send a CD with photos for a slide show. Perhaps one can be made available from that, reflecting the individual capabilities of the units including representative personnel.

I have a heap on my laptop also. Russ to CD photos to Dave.

Plaque unveiling - Geoff Christopherson and Tracey Kelly, granddaughter of Keith Luff SSGT 25 Sup Pl 68/69, to undertake the unveiling.

Letter and email from HOC RACT – are keen to receive details on the event and whether they need to lay a wreath. **This will not be required.**

Russ wrote to David McLachlan to have him chase up HOC RAAOC to confirm their attendance. Still waiting for an answer. BF 22 Jan 10.

Next Edition of newsletter to go out after the end of the month and to include:

- 1. an article to have members check the weather and BYO umbrella to Canberra, also**
- 2. one hour highlight tour of the AWM by the voluntary guides.**
- 3. For VSPA we will issue a membership form and ask that it be returned with funds before the weekend**

Mannie for Action.

RAASC CORPS DINNER

Dinner seating – at the end of the month we will know numbers by unit and we will:

1. draw up a seating plan for the evening
2. produce table name plates for our guests,
3. produce sub unit name plates, and
4. HOC seated first, with host – name plate on table.

ACTION Chris/Russ. Note CSCC have table stands.

Seating arrangements Guests

1. No head table. Guests and wives to be seated as follows ideally with their sub unit (all to be confirmed):

We have some missing information. Once we know who is coming, we can ask the attendees before the event BF 12 FEB 10 Exec meeting:

HOC RACT – Brig D Mulhall and Mrs Mulhall – Lynton and Loraine Guy

RSM RACT – WO1 and Mrs.....and Ron and Mrs Butcher

HOC RAAOC – MAJGEN.....and MrsDavid Belcher
 RSM RAAOC – WO1 and Mrsto be identified
 MAJGEN David Ferguson AM CSC and Sara Ferguson.....to be identified
 MAJGEN David and Louise McLachlan..... to be identified

Dinner Format

Grace – David Evans
 Entree

Main – David Ferguson
 Dessert :

Toast to the ladies (Bob Cooper not available)
 Toast of Fallen Comrades
 Toast to the Queen – Percival (AFPO)

Slide show – we need to set it up and run it. No one identified yet. See comment below;

PA SYSTEM AND SLIDE SHOW Of note, CSCC advised if we wanted a PA system and slide show, it would cost up to \$2000.

We have contacted VVF at Page and asked if they can help us out. No response yet. We will ask CSCC if this is OK once we have confirmed advice of the task with local VVF Page.

QE11 Framed Portrait Russ has contacted RSL Woden for a lend of the QE11 framed portrait for use at the dinner. TBC

Menu - One month notice for menu – we have provided this already.
 NUMBERS - three days for advice of numbers coming – MON 22 MAR 2010 CHRIS for action.

Golf Coordinator Still need one. Secretary has asked if we could book the Pitch n Putt course if the numbers warrant it – that is OK and we can get a concession if there are a minimum of 30 players. We will not run this event. We will need to see what interest there is from the returned forms.

CHURCH SERVICE AND BBQ

timings – Dave to confirm dates and times.

BBQ at Willis Park (adj the RMC pool): VVF Page have indicated they will run the BBQ for us, we have to confirm that the Food Van can be brought onto RMC grounds, and if so where and what they will supply. If we use that area, we will need keys from the Duty Officer for toilets.

ACTION: Awaiting advice RMC contact Stephen Hancock.

OTHER NON DEDICATION WEEKEND ACTIVITIES

Closure of meeting

Approved: Bruce Manning, President

Date: